

EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices, High Street, Epping **Date:** Wednesday, 6th December, 2006

Room: Council Chamber **Time:** 7.30 pm

Democratic Services Officer: Zoe Folley (tel: 01992 564532)
Email: zfolley@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors Mrs A Haigh (Chairman), R Morgan, Mrs C Pond, B Sandler and Mrs J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor G McEwen
Epping and Theydon Bois:	Councillor T Spencer
Buckhurst Hill and Loughton South:	Councillor C Finn
Chigwell and Loughton Broadway:	Councillor M Tomkins
Waltham Abbey:	Councillor Mrs E Webster

PLEASE NOTE THAT THE MEETING WILL COMMENCE AT 7.00PM.
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- 1. APOLOGIES FOR ABSENCE**
- 2. THE DISTRICT, TOWN AND PARISH COUNCIL CHARTER - REVISED VERSION (Pages 3 - 50)**

RECOMMENDATION:

To note, comment on and agree the revised version of the District Council and Local Council Charter.

Since the inception of Epping Forest District Council in 1974, the District Council and the Parish and Town Councils have come together to discuss matters of mutual interest and concern. In December 1993, following publication of the first series of

reports by the Local Government Commission, the District Council, noting the views of the Commission, decided to pursue the concept of a Charter for Parish and Town Councils. The District and Local Councils review the Charter jointly at approximately two yearly intervals.

Over the last year the District, Town and Parish Council Charter Review Working Group have been working very hard to review and update the Charter that is held between the District and the Town and Parish Councils. This special Local Council Liaison Committee has been arranged to agree and sign off this latest version of the Charter.

The fifth version of the charter is attached for information. For ease of reference the sections that have been altered or rewritten have been sidelined. The Committee is asked to consider the draft, comment on it and agree the final version.

3. ANY OTHER BUSINESS

4. DATES OF FUTURE MEETINGS

The next meeting is scheduled for 7 March 2007.